

Gift Aid Declaration

Make your donation go even further for our animals

Please allow the RSPCA Leeds, Wakefield & District Branch CIO to boost your donation by 25p for every £1 you donate.

DONOR'S DETAILS (PLEASE COMPLETE IN BLOCK CAPITALS)

Your name and address are needed to identify you as a current UK taxpayer.

FOR OFFICE USE:

Donor No:.....

Shop Name:.....

Title _____ First name _____ Surname _____

Home address _____ City _____

Postcode _____ Tel: _____ Email _____

Gift Aid can be reclaimed by the RSPCA Leeds, Wakefield & District Branch from the tax you pay for the current tax year.

DONOR DECLARATION



I want to Gift Aid my current donation and any donations I make in the future or have made in the past four years to the RSPCA Leeds, Wakefield & District Branch CIO.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

I will notify the RSPCA Leeds, Wakefield & District Branch CIO if I:

- want to cancel this declaration
- change my name or home address
- no longer pay sufficient tax on my income and/or capital gains

If you pay income tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Charity Gift Aid Agency Agreement

With reference to my above declaration, I wish RSPCA Leeds Wakefield & District Branch CIO, Moor Knoll Lane, East Ardsley, WF3 2DX to act as my agent in offering my goods for sale in whatever way they see fit (in shop, online etc.), at a charge of 1.50% commission plus VAT, which shall be deducted from the proceeds of sale.

The goods which I am offering to RSPCA Leeds Wakefield & District Branch CIO are my own to give and do not belong to another household.

I am not acting as a business in bringing goods in for sale to any RSPCA Leeds Wakefield & District Branch CIO shop.

As legal and beneficial owner of the goods until they are sold, I understand that I have the right to keep all of the net proceeds of the sale but can choose to donate all or part of the proceeds, if I wish.

I understand that if RSPCA Leeds Wakefield & District Branch CIO are unable to sell any of the goods they will have the right to dispose of the goods as they see fit.

I agree that RSPCA Leeds Wakefield & District Branch CIO will not be responsible for any loss or damage to any goods brought into the shop for sale.

Signature _____ Date _____

GDPR & Data Protection Regulations

It is an HMRC requirement that we write to you for the purposes of our Gift Aid claims but we will not sell or share your details with other third parties. We will protect the data we collect from you and if you would like a copy of our privacy notice please ask or go to www.rspcaleedsandwakefield.org.uk

Please complete the supporter consent form provided if you would like us to send you information about branch events & charity fundraising to help support the animals in our care. Thank you.

Privacy Notice & Consent for Branch Supporters to the Processing of Personal Data & Pictures for media use

How we can contact you and how information about you will be used

We will share your personal information within the branch team or designated 3rd parties specified by you, only for the legitimate purposes of the arrangement such as adoption, sponsorship, enabling home or vet visits, contact with fosterers, specific event sign up or agreement by you to receive information on forthcoming events.

We would like to send you information about the branch and its services, by post, email, telephone and SMS. If you agree to being contacted in this way, please tick the relevant boxes and supply the contact details.

☐

Post

☐

Email

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Phone

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SMS

Contact details.....

We will share your personal picture information within the branch team or designated 3rd parties specified by you, only for the legitimate purposes of the arrangements such as use on our website, adoption promotional material, facebook, twitter, Instagram, event promotional material, branch promotional materials for distribution.

If you agree to us using your pictures in this way please tick the relevant boxes.

☐

Yes

☐

No

Approved pictures will be deleted from branch media stock picture files after 14 days.

The types of data which we may hold & process:

Name & address

Email address & tel numbers

Pictures of you, identifying you & taken during branch events or adoptions, including name and animal details.

How long we will hold the data:

The RSPCA specify how long data should be held on file & it varies according to the type of data. Data will not be held on file beyond its absolute necessity or to comply with statutory regulations.

Please note that data cannot readily be removed from social media platforms and may remain indefinitely and as such the branch has no means to initiate removal once posted

The rights of an individual to control & access their data:

- Individuals may withdraw their consent at any time
- The right to lodge a complaint with a supervisory authority
- Whether provision of the data is contractual or obligatory and the impact of failing to provide the personal data
- Any existence of automated decision making, how decisions are made and the significance & consequences
- Data subject rights to access data held about them – Subject access request (SAR)
- The source the data originates from
- Details of data transfer arrangements
- The specific interest of the data controller or 3rd party
- The purpose & legal basis for processing the personal data

If you need any further information, please write to the Data Controller at RSPCA Leeds, Wakefield & District Branch CIO, Animal Centre, Moor Knoll Lane, East Ardsley, WF3 2DX.

Supporter name

Signature

Date

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Unsubscribe request received

Date.....

Removed from database by:

.....

Date.....